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|  | **Meeting Minutes** |

**Call to order**

**A meeting of**Software Engineering Group 4**was held at**Faraday H**on**11/02/2016**.**

**Attendees**

**Attendees included**Richard, Donal Donovan and Wang**.**

**Members not in attendance**

**Reports**

* **All installed IDE’s and familiarised ourselves with them**
* **Rich to work on the description of the company**
* **Donal to work on the list of formal specifications**
* **Wang to work on the prelim class diagram**
* **Donovan to work on the introduction and the gant chart**
* **Started to discuss the interface and how we want it to look text over tick box’s**
* **Discussed whether the triangles will all be equilateral or not**
* **Spoke about the origin of the shapes. Centre, bottom left etc**
* **We will install Doxygen**

**Unfinished business**

**Need to ask Ben what is meant by Quality and Tools?**

**New business**

**We agreed to get a draft copy of the sections of the report by next Thursdays meeting**

**Announcements**

**None**